

Summary Statement – Open Meetings Law Complaint

County Projects #1384 and #1408, Interoperability Radio System Implementation

The Brown County Public Safety Communications Department has undertaken a project designated as Project #1408, Interoperability Radio System Implementation. Project actions have included:

- A. Development of a Request for Proposals (the Consultant RFP) to identify a consulting firm to assist in the radio project's development. The hiring of the consultant is identified as a separate project, Project #1384.
- B. Selection of the project consulting firm.
- C. Development of a Request for Proposals (the Vendor RFP) to identify the vendor with whom the County will contract for project implementation.
- D. Selection of the project vendor.

During the time of the actions listed above, at least six committees were formed. The committees were formed at the initiation of the Director of the Public Safety Communications Department under direction from the County Executive, and/or were initiated by the Brown County Board of Supervisors' Public Safety Committee. These six committees met and engaged in activities which included, but are not limited to:

- Evaluating, recommending and selecting the business firms with which the County would contract for project services.
- Examining relevant technology options and applications, including travel to other counties in Minnesota to interview officials and observe installed equipment.
- Determining project objectives, requirements, scope and schedule.

The existence of the committees, along with evidence of their meetings, duties and actions is confirmed in minutes of the Public Safety Committee and in written reports filed with the Public Safety Committee by the Director of the Public Safety Communications Department.

The committees are known as:

- The Consultant Selection Committee of Police and Fire Radio Users
- The Radio User's Committee for Fire
- The Radio User's Committee for Police
- The Radio User's Committee for EMS
- The Joint Police, Fire and EMS Radio User's Committee
- The (Vendor) RFP Review Committee

Each of these committees is a governmental body within the meaning of Wis. Stat. § 19.82(1). None of the committees fulfilled the requirements of Wis. Stat. § 19.96, the Open Meetings Law. The complainants desire that the District Attorney institute a timely action against parties both named and unnamed in the attached Verified Open Meetings Law Complaint. The complainants wish to call particular attention to Wis. Stat. § 19.97(3), which

provides that a court may void any action taken at a meeting held in violation of the open meetings law if the court finds that the interest in enforcing the law outweighs any interest in maintaining the validity of the action. The complainants maintain that the actions taken by all of these committees directly resulted in the undertaking of a public project and public expenditure which does not serve the public well, and maintain that open public view and access to the workings of these governmental bodies would have resulted in a materially different approach to the project. Therefore, the complainants desire that the District Attorney seek to void actions taken regarding Brown County Projects #1384 and #1408, including actions related to selection of vendors or commitments made to vendors on behalf of Brown County, and desire that the District Attorney act to recover forfeitures as provided in Wis. Stat. § 19.96.

VERIFIED OPEN MEETINGS LAW COMPLAINT

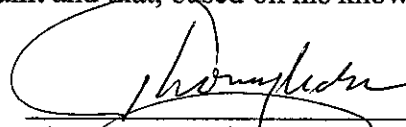
Now come the complainants Thomas G. Sladek, David Dillenburg, Brian K. Verheyden, Richard Carlstedt, Richard R. Heidel and Dennis J. Dal Santo and as and for a verified complaint pursuant to Wis. Stat. §§ 19.96 and 19.97, allege and complain as follows:

1. That the complainants are residents of Brown County, Wisconsin and that complainants' full resident addresses appear in Appendix A to this complaint.
2. That Jim Nickel, Shelly Nackers and Karl Fleury, each acting as Brown County Public Safety Communications Director, John Lampkin acting as Communications Specialist, along with unnamed other meeting participants, were at various times during the period December 2009 through January 2011 members or presiding officers of one or more of the following committees related to Brown County Projects #1384 and #1408,
 - The Consultant Selection Committee of Police and Fire Radio Users
 - The Radio User's Committee for Fire
 - The Radio User's Committee for Police
 - The Radio User's Committee for EMS
 - The Joint Police, Fire and EMS Radio User's Committee
 - The (Vendor) RFP Review Committee,and that each named committee is a governmental body within the meaning of Wis. Stat. § 19.82(1).
3. That Jim Nickel, Shelly Nackers, Karl Fleury and John Lampkin, along with unnamed other meeting participants, during the period December 2009 through January 2011, knowingly attended meetings of said governmental bodies held in violation of Wis. Stat. § 19.96, § 19.83 and § 19.84 or otherwise violated those sections in that the advance public notice requirements of the open meetings law were not met for any of the meetings of any of the named governmental bodies.
4. That Jim Nickel, Shelly Nackers, Karl Fleury and John Lampkin, along with unnamed other meeting participants, are thereby subject to the penalties prescribed in Wis. Stat. § 19.96.
5. That documentary evidence (supplied as Appendix B) of said acts or omissions is available.
6. That this complaint is made to the District Attorney for Brown County under the provisions of Wis. Stat. § 19.97, and that the district attorney may bring an action to recover the forfeiture provided in Wis. Stat. § 19.96 and that the district attorney may bring an action to void actions taken at meetings of the government bodies held in violation of the open meetings law as provided in Wis. Stat. § 19.97(3).

Wherefore, complainants pray that the District Attorney for Brown County, Wisconsin, timely institute an action against Jim Nickel, Shelly Nackers, Karl Fleury and John Lampkin, along with unnamed other meeting participants, to recover the forfeiture provided in Wis. Stat. § 19.96, together with reasonable costs and disbursements as provided by law, and timely institute an action to void actions taken at said meetings held in violation of the open meetings law as provided in Wis. Stat. § 19.97(3).

STATE OF WISCONSIN)
) ss.
COUNTY OF BROWN)

Thomas G. Sladek, being first duly sworn on oath deposes and says that he is an above-named complainant, that he has read the foregoing complaint and that, based on his knowledge, the contents of the complaint are true.



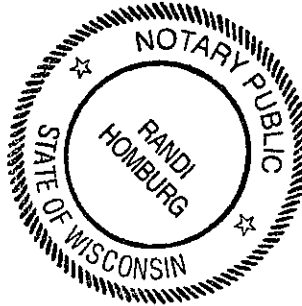
Thomas G. Sladek, COMPLAINANT

Subscribed and sworn to before me
This 5TH day of FEBRUARY, 2011.



Notary Public, State of Wisconsin

My Commission: 11-11-2012



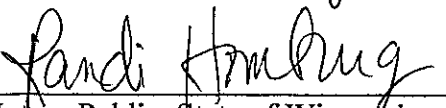
STATE OF WISCONSIN)
) ss.
COUNTY OF BROWN)

David Dillenburg, being first duly sworn on oath deposes and says that he is an above-named complainant, that he has read the foregoing complaint and that, based on his knowledge, the contents of the complaint are true.



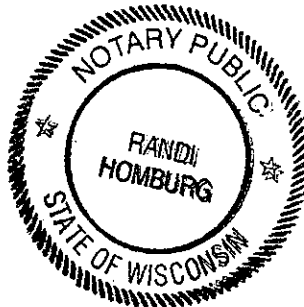
David Dillenburg, COMPLAINANT

Subscribed and sworn to before me
This 5th day of February, 2011.



Notary Public, State of Wisconsin

My Commission: 11-11-2012



STATE OF WISCONSIN)
) ss.
COUNTY OF BROWN)

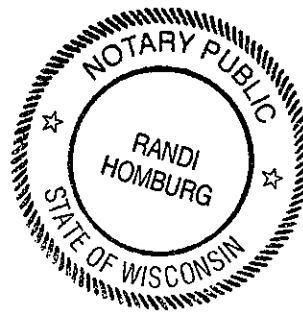
Brian K. Verheyden, being first duly sworn on oath deposes and says that he is an above-named complainant, that he has read the foregoing complaint and that, based on his knowledge, the contents of the complaint are true.


Brian K. Verheyden, COMPLAINANT

Subscribed and sworn to before me
This 7th day of February, 2011.


Notary Public, State of Wisconsin

My Commission: 11-11-2012




STATE OF WISCONSIN)
) ss.
COUNTY OF BROWN)

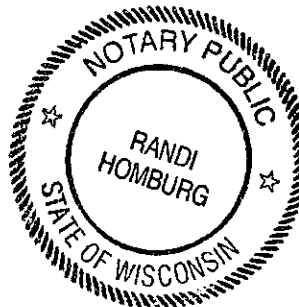
Richard Carlstedt, being first duly sworn on oath deposes and says that he is an above-named complainant, that he has read the foregoing complaint and that, based on his knowledge, the contents of the complaint are true.


Richard Carlstedt, COMPLAINANT

Subscribed and sworn to before me
This 5th day of February, 2011.


Notary Public, State of Wisconsin

My Commission: 11-11-2012



STATE OF WISCONSIN)
) ss.
COUNTY OF BROWN)

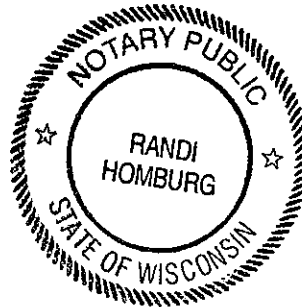
Richard R. Heidel, being first duly sworn on oath deposes and says that he is an above-named complainant, that he has read the foregoing complaint and that, based on his knowledge, the contents of the complaint are true.


Richard R. Heidel, COMPLAINANT

Subscribed and sworn to before me
This 5th day of February, 2011.

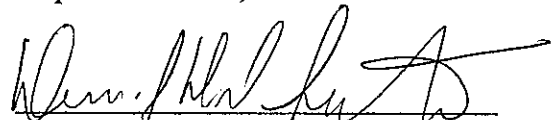

Notary Public, State of Wisconsin

My Commission: 11-11-2012



STATE OF WISCONSIN)
) ss.
COUNTY OF BROWN)

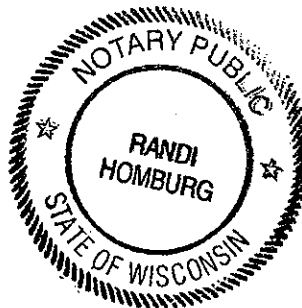
Dennis J. Dal Santo, being first duly sworn on oath deposes and says that he is an above-named complainant, that he has read the foregoing complaint and that, based on his knowledge, the contents of the complaint are true.


Dennis J. Dal Santo, COMPLAINANT

Subscribed and sworn to before me
This 5th day of February, 2011.


Notary Public, State of Wisconsin

My Commission: 11-11-2012



Appendix A: Complainant Full Names, Residency, Addresses

Thomas G. Sladek
Treasurer, Brown County Taxpayers Association (BCTA)
2634 Sequoia Lane
City of Green Bay, Brown County, Wisconsin 54313

David Dillenburg
Member of the Board of Directors, BCTA
1520 Woodland Drive
Village of Hobart, Brown County, Wisconsin 54313

Brian K. Verheyden
Member, BCTA
1108 Downer Street
City of Green Bay, Brown County, Wisconsin 54304

Richard Carlstedt
Vice President, BCTA
1640 Dancing Dunes Drive
City of Green Bay, Brown County, Wisconsin 54313

Richard R. Heidel
Member of the Board of Directors, BCTA
667 Hickory Drive
Village of Hobart, Brown County, Wisconsin 54155

Dennis J. Dal Santo
Technical Advisor, BCTA
2526 Garden Lane
Village of Suamico, Brown County, Wisconsin 54313

Appendix B: Documents establishing that governmental bodies were formed and that meetings occurred

PSC = Brown County Board of Supervisors' Public Safety Committee
PSCD = Brown County Public Safety Communications Department

Document	Exhibit	Content
PSCD Director Nickel's Report to the PSC, 10/7/09	1	Establishes that in a discussion of the project, the County Executive, on 9/29/09, "suggested that we establish a Police, Fire and EMS Radio User Advisory Committee and a Finance Committee."
PSCD Director Nickel's Report to the PSC, 12/2/09	2	Establishes that Director Nickel will form the Consultant Selection Committee of Police and Fire Users, and that said committee will score the proposals received from the Consultant RFP. Establishes that the Radio User's Committee for Fire has been formed and has held two meetings. Establishes that the Radio User's Committee for Police has been formed and has held a meeting. Establishes that the Radio User's Committee for EMS has been formed and has held a meeting. Establishes that each of the above three User's Committees is developing information to be used in the project design. Establishes that the three User's Committees will hold a joint meeting on 12/8/09
PSCD Director Jim Nickel's Report to the PSC, 2/3/10	3	Establishes that sometime between 12/30/09 through 2/3/10, the Consultant Selection Committee of Police and Fire Radio Users "scored the proposals" received from the consultant RFP. Establishes that on 1/7/10, the Joint Police, Fire and EMS Radio User's Committee met and that this committee had met at least once prior to that date. Establishes that on 1/28/10, the Radio User's Committee for Fire "met again" and that the Committee created a draft (project) requirements document. Establishes that on 1/28/10 the Radio User's Committee for Police met.

RFP Score Tally Sheet, Project #1384, as an attachment to the minutes of the PSC meeting, 2/3/10	4	Establishes that members of the Consultant Selection Committee of Police and Fire Radio Users included, but may not be limited to, Karl Fleury, Ed Jarosz, Ed Janke, Randy Christopherson and John Lampkin, and that Kurt Hogarty "facilitated" some committee work.
PSC meeting minutes, 2/3/10	5	Establishes that the Consultant Selection Committee of Police and Fire Radio Users met and made a recommendation which was the basis for the award of the consulting contract to GeoComm. Establishes that the Joint Police, Fire and EMS Radio User's Committee travelled to examine radio systems in two other counties and have prepared documents which will be used to draft the RFP for the project.
PSCD Interim Director Shelly Nackers' Report to the PSC, 4/5/10	6	Establishes that the plan is to set up a meeting of "the Radio Committee" (presumed to mean the Joint Police, Fire and EMS Radio User's Committee")
PSC meeting minutes, 4/5/10	7	Same as above.
PSC meeting minutes, 7/7/10	8	Establishes that, after a discussion which included the County Executive and the PSCD Interim Director, the PSC acted to form The (Vendor) RFP Review Committee which will review the proposals of vendors responding to the RFP.
PSC meeting minutes, 9/1/10	9	Establishes that John Lampkin is one of the members of The Vendor RFP Review Committee. Establishes that the vendor RFP, which is the product of the work done by the several committees referenced above, was approved for release by the PSC "contingent on review and approval by the County Board." Establishes that the PSC appointed PSC member Patrick Buckley as one of the members of The Vendor RFP Review Committee.

DEPARTMENT OF PUBLIC SAFETY COMMUNICATIONS

EXHIBIT 1
page 1

Brown County



3028 CURRY LANE
GREEN BAY, WISCONSIN 54311-4875

Emergency Communication Services
9-1-1 Center Operations
Emergency Management

PHONE (920) 391-7400
FAX (920) 391-7406

James V. Nickel, PE
Director

Director's Report
October 7, 2009

1. Foxcomm Move

The equipment move to Calumet County was completed before and just after the Labor Day. Total system outage to Brown County was over 11 hours.

The exact cost of the move was not available at the October 1st Foxcomm Fiscal Advisory Meeting. The total was estimated to be \$24,600 without including some items.

2. Foxcomm Data

We should complete the copying of Brown County historical data from the main Foxcomm Tandem computer next week. This will give us 18 months of history.

The Termination Agreement required us to separate our historical UDT data from all of the Foxcomm data, which we are discussing with Motorola and Foxcomm. For a price Motorola can develop a tool that will sort out only Brown County data, but it may contain some Foxcomm unit data where units are dispatched together.

We are requesting that Foxcomm agree to that data sort, so we can copy all Brown County historical data over for our users. We hope to have a positive decision on this soon, so our user agencies will have all their past history.

3. Brown County CAD Project Testing

The final Motorola testing was completed last week. Our testing began this week. The Notepage integration will occur on October 12-13, with an update to the HP Operating System to occur during the week of October 19th. If all goes well, we expect to cut-over to the new CAD system during the last week of October.



4. Oneida CAD

I offered to fund a CAD-to-CAD interface to Oneida as part of our new Computer Aided Dispatch (CAD) project, if Foxcomm agreed to it and the decision was made by the end of October. On October 1, the Foxcomm Fiscal Advisory Board did not agree unless and until special terms were added to the Intergovernmental Agreement between Oneida and Outagamie County.

When we cutover to our new CAD system, we will communicate incidents to Oneida like we do to other adjoining counties (like Shawano, Oconto, Kewaunee, etc), via telephone or Point-to-Point Radio. Oneida has the option now of purchasing a terminal to be connected to the new Brown County system if they so choose. The second option they have is to do nothing until they finalize the agreement with Foxcomm and then they can fund the CAD-to-CAD interface and transport.

5. Radio Consultant RFP

I am working on a draft to submit to Purchasing. I hope to bring the completed RFP to this Committee and then the Board next month for approval.

6. Radio Interoperability Project

A meeting was set up by the County Executive on September 29th. I made a presentation on the radio communication problems and the next steps. Tom suggested that we establish a Police, Fire and EMS Radio User Advisory Committee and a Finance Committee to look at options to finance the user's subscriber units.

7. T-Mobile

T-Mobile will implement Advanced Wireless Services on our 2 GHz microwave frequencies in Madison and Minneapolis. Engineering studies show we should not have interference from these deployments.

8. Funding Next Generation 911

On September 28th, the National Highway Traffic Safety Administration (NHSTA) and National Telecommunications and Information Administration (NTIA) announced more than \$40 million in grants to 30 states "to help 911 centers improve the ability to locate people calling from wireless and internet connected telephones".

Wisconsin received no grant money, since they could not certify that they did not divert any 911 charges for any other purpose within the preceding 180 days.

Regards,



DEPARTMENT OF PUBLIC SAFETY COMMUNICATIONS*Brown County*3028 CURRY LANE
GREEN BAY, WISCONSIN 54311-4875PHONE (920) 391-7400
FAX (920) 391-7406Emergency Communication Services
9-1-1 Center Operations
Emergency ManagementJames V. Nickel, PE
Director**Director's Report
December 2, 2009****1. New Computer Aided Dispatch (CAD) System**

Brown County's new CAD system was successfully cut-over on October 28th. This utilizes the new HP Non-Stop hardware for the core CAD application and the new IS IBM Blade Servers for the "Friends of CAD" applications. The conversion went very well, with only several hours of expected downtime. The new processors are ten times faster than the previous ones.

2. Foxcomm Data

All of Brown County's previous Incident data was successfully copied over to the various servers from Foxcomm on November 2. This is a major milestone that allows our agencies to have access to all their legally required records on the new system.

3. Foxcomm Termination Costs

The exact cost of the move was not available at the last Foxcomm Fiscal Advisory Board meeting. The previously estimate was \$24,600 before including AT&T T1 line termination costs. Brown County would be responsible for approximately 40% of these costs.

4. Oneida CAD Terminal

On Monday of the CAD conversion week, the Oneida PD decided they would fund a new CAD terminal and client software for their dispatch center, using the existing T1 line to connect to the Brown County CAD system. This was implemented along with the Brown County CAD conversion.

5. Radio Consultant RFP

Purchasing placed the RFP for the Radio Consultant on the County's web site on Friday, November 13. Questions are due on December 9 and Proposals are due on December 30.

We will form a consultant selection committee of Police and Fire radio users, who will score the proposals facilitated by Purchasing. We are expecting to make the recommendation before the February, 2010 Public Safety Meeting, unless additional time is required for on-site presentations.

6. Radio Interoperability Project

A Radio User's Committee for Fire has been established and has had two evening meetings to accommodate rural users. A similar Committee has been established for Police and they have had one meeting. EMS services had one meeting also. We have asked each committee for user needs, unit counts and site information to aid in the design.

A joint meeting of all committees is scheduled for December 8.

7. Barat Wireless

We have received another letter announcing deployment of Advanced Wireless Services on our 2 GHz microwave frequencies. This one is in Madison for Barat Wireless. Their engineering studies show the deployment does not cause excessive interference to our system.

8. "Inside Business"

"Inside Business" was here on October 29 to film a 10 minute segment on what a 911 Telecommunicator does and the training that goes into the people here. The team was impressed with our new Communications Center and our team. The segment will air on CNN and MSNBC next year.

9. 911 Funding Study

At the last meeting you requested a review of the other state funding plans for 911 service. A report will be distributed separately that recommends the Michigan's program as the best model.

Regards,



**Jim Nickel
Director**

2/3/10

Public Safety Committee

EXHIBIT 3

Brown County

3028 CURRY LANE
GREEN BAY, WISCONSIN 54311-4875

PHONE (920) 391-7400
FAX (920) 391-7406



Emergency Communication Services
9-1-1 Center Operations
Emergency Management

James V. Nickel, PE
Director

**Director's Report
February 3, 2010**

1. Computer Aided Dispatch (CAD) System Software Upgrade

We have begun the detailed planning to upgrade the CAD software to the latest version (6.7.9.5) that incorporates the Transaction Management Facility on the Non-Stop HP server. The upgrade will be done at no cost to the County as part of our maintenance program. Motorola will begin to build the pathways and we will begin our testing in late February. Cut-over to production is planned in late March.

2. Foxcomm Termination Costs

Foxcomm previously stated that their total cost of the equipment move was \$23,035, but when asked for detail the number now is \$21,701. Brown County would be responsible for approximately 40% of these costs, according to the Termination Agreement negotiated by Attorney Fred Mohr.

Our cost is expected to be \$8,412. Their detailed cost summary is attached, but we do not have copies of any actual invoices.

3. Radio Consultant RFP

Purchasing received proposals from 12 consultants on December 30th.

The consultant selection committee of Police and Fire radio users scored the proposals. Purchasing added the scoring for price and totaled all scores. They also called references and had phone interviews with the top companies.

4. Radio Interoperability Project

A joint Police, Fire and EMS Radio User's Committee met again on January 7th. Five Fire Chiefs made a trip to review the Bloomington and Dakota County, Minnesota radio systems with those Fire Chiefs on January 18-19.

The Fire User group met again on January 28 and has a draft requirements document. The Police User group met separately on 1/28. Both groups are submitting data for the consultant to use to draft the system RFP.

DELTAWRX				
Radio Interoperability Consultant Project #1384				
Criteria	Consensus Score	Weight Factor	Factored Score	
#1 - Overall Approach	7	5%	0.35	
#2 - Qualifications	7	10%	0.70	
#3 - Experience	7	10%	0.70	
#4 - Schedule & Work Plan	7	20%	1.40	
#5 - Scope of Work	7	30%	2.10	
#6 - Cost	4	20%	0.80	
#7 - References		5%	0.00	
			6.05	

L Robert Kimball & Associates				
Radio Interoperability Consultant Project #1384				
Criteria	Consensus Score	Weight Factor	Factored Score	
#1 - Overall Approach	6	5%	0.30	
#2 - Qualifications	8	10%	0.80	
#3 - Experience	7	10%	0.70	
#4 - Schedule & Work Plan	7	20%	1.40	
#5 - Scope of Work	7	30%	2.10	
#6 - Cost	15	20%	3.00	
#7 - References	0	5%	0.00	
			8.30	

GeoComm				
Radio Interoperability Consultant Project #1384				
Criteria	Consensus Score	Weight Factor	Factored Score	
#1 - Overall Approach	6	5%	0.30	
#2 - Qualifications	7	10%	0.70	
#3 - Experience	7	10%	0.70	
#4 - Schedule & Work Plan	7	20%	1.40	
#5 - Scope of Work	7	30%	2.10	
#6 - Cost	14	20%	2.80	
#7 - References	9	5%	0.45	

Federal Engineering				
Radio Interoperability Consultant Project #1384				
Criteria	Consensus Score	Weight Factor	Factored Score	
#1 - Overall Approach	8	5%	0.40	
#2 - Qualifications	8	10%	0.80	
#3 - Experience	8	10%	0.80	
#4 - Schedule & Work Plan	8	20%	1.60	
#5 - Scope of Work	9	30%	2.70	
#6 - Cost	9	20%	1.80	
#7 - References	7	5%	0.35	
			8.45	

Eiert & Associates				
Radio Interoperability Consultant Project #1384				
Criteria	Consensus Score	Weight Factor	Factored Score	
#1 - Overall Approach	7	5%	0.35	
#2 - Qualifications	6	10%	0.60	
#3 - Experience	7	10%	0.70	
#4 - Schedule & Work Plan	6	20%	1.20	
#5 - Scope of Work	6	30%	1.80	
#6 - Cost	15	20%	3.00	
#7 - References		5%	0.00	
			7.65	

Pericle Communications Co.				
Radio Interoperability Consultant Project #1384				
Criteria	Consensus Score	Weight Factor	Factored Score	
#1 - Overall Approach	5	5%	0.25	
#2 - Qualifications	5	10%	0.50	
#3 - Experience	5	10%	0.50	
#4 - Schedule & Work Plan	5	20%	1.00	
#5 - Scope of Work	5	30%	1.50	
#6 - Cost	20	20%	4.00	
#7 - References		5%	0.00	
			7.75	

RFP Score Tally Sheet
Project # 1384

Radio Interoperability Consultant

Attevo Inc.			
Radio Interoperability Consultant Project #1384			
Criteria	Consensus Score	Weight Factor	Factored Score
#1 - Overall Approach	4	5%	0.20
#2 - Qualifications	5	10%	0.50
#3 - Experience	4	10%	0.40
#4 - Schedule & Work Plan	3	20%	0.60
#5 - Scope of Work	4	30%	1.20
#6 - Cost	7	20%	1.40
#7 - References		5%	0.00
			4.30

Intertech Associates Inc.			
Radio Interoperability Consultant Project #1384			
Criteria	Consensus Score	Weight Factor	Factored Score
#1 - Overall Approach	6	5%	0.30
#2 - Qualifications	6	10%	0.60
#3 - Experience	6	10%	0.60
#4 - Schedule & Work Plan	6	20%	1.20
#5 - Scope of Work	6	30%	1.80
#6 - Cost	8	20%	1.60
#7 - References		5%	0.00
			6.10

RCC Consultants			
Radio Interoperability Consultant Project #1384			
Criteria	Consensus Score	Weight Factor	Factored Score
#1 - Overall Approach	6	5%	0.30
#2 - Qualifications	7	10%	0.70
#3 - Experience	7	10%	0.70
#4 - Schedule & Work Plan	8	20%	1.60
#5 - Scope of Work	8	30%	2.40
#6 - Cost	7	20%	1.40
#7 - References		5%	0.00
			7.10

Score Tally		
	Score	Standing
Attevo Inc.		
Intertech Associates Inc.	6.10	eliminated
RCC Consultants	7.10	7
Concepts to Operations	6.40	5
ACI L1-Identify Solutions		6
CDX Wireless	7.75	eliminated
DELTAWPX	6.05	Shortlisted
L. Robert Kimball & Associates	8.30	8
GeoComm	8.45	2 Shortlisted
Federal Engineering	8.45	1 Shortlisted
Elert & Associates	8.45	1 Shortlisted
Particle Communications Co.	7.65	4
		eliminated

Facilitated By:
Kurt Hogarty

Selection Committee:

Ed Jarosz

Randy Christopherson

John Lampkin

Karl Fleury

Ed Janke

Brown County Public Safety Committee
February 3, 2010

3

6. Request to approve contract for 2010 HMEP Planning Grant for a Commodity Flow Study on I-43”:

This request for approval will provide consultation services for Brown County to enter into a contract with SPC LLC to perform services in accordance with a Hazardous Materials Emergency Preparedness (HMEP) Planning Grant Proposal.

Motion made by Supervisor DeWane and seconded by Supervisor Andrews to approve both items 5 & 6. MOTION APPROVED UNANIMOUSLY

6a. Request for Approval for Vendor Selection for Project 1384 (Public Safety Communications Radio Interoperability Project Consultant):

Public Safety Communications Director, Jim Nickel, and Kurt Hogarty, Purchasing, presented the RFP scope tally sheet for a Radio Interoperability Consultant. Applicants were scored on overall approach, qualifications experience, schedule and work plan, scope of work, cost, and references. Of the twelve applicants, the recommendation from the selection committee was for GeoComm. (Score sheets attached).

Motion made by Supervisor DeWane and seconded by Supervisor Andrews to select GeoComm as the Public Safety Communications Radio Interoperability Project Consultant. MOTION APPROVED UNANIMOUSLY

Supervisor DeWane indicated he was disappointed that the Public Safety Committee was not included on the selection committee. Supervisor Zima added that he had appointed several members to serve on a committee, however, he understands a second committee was established consisting of police and fire radio users who scored the proposals and made the recommendation for GeoComm. Discussion resulted in a suggestion by Supervisor Andrews that the committees be merged before any further action is taken.

In addition, Jim Nickel reported that a joint police, fire, and EMS radio user's committee made a trip to review the Bloomington and Dakota County, Minnesota radio systems. They have prepared a requirements document and will submit data for a consultant to use to draft the system RFP.

7. Director's Report:

Director Jim Nickel distributed his written report (attached), highlighting the following:

- Planning to upgrade the CAD software system has begun.
- FoxComm Agreement – Because of a discrepancy in the cost to move equipment, negotiations are being undertaken by Attorney Mohr.
- Changes to the CAD system are required to implement making Oneida PD primary dispatch in the 1780 acre central area.

Jim Nickel announced that he will be retiring effective March 5, 2010.

4/5/10

Public Safety Committee *EXHIBIT 6*

Brown County

3028 CURRY LANE
GREEN BAY, WISCONSIN 54311-4875



Emergency Communication Services
9-1-1 Center Operations
Emergency Management

PHONE (920) 391-7400
FAX (920) 391-7406

Shelly Nackers
Interim Director

**Director's Report
April 5, 2010**

1. **Computer Aided Dispatch (CAD) System Software Upgrade**
 - a. Testing has not gone as well as anticipated and the upgrade has been postponed until fall.
2. **Radio T-1 Downtime**
 - a. 3/11/10 – we experienced a T-1 line issue that resulted in radio operations being moved over to the back-up radios. The outage lasted 5 hours, 40 minutes and was a result of water in the line. AT&T is working on the issue and we have requested an alternate solution for the future.
 - b. This effected all 800 Mhz Radio's which includes Green Bay PD, Green Bay Fire, BC Jail, Ashwaubenon Public Safety
3. **Radio Consultant RFP - GeoComm**
 - a. First Call 3-3-10
 - b. On-site April 6th thru 8th to visit sites and meet with agencies
 - c. Next step is to set-up a meeting with the Radio Committee that you have set up.
4. **National Telecommunicators Week Awards**
 - a. Tuesday, next week – April 13th at 4:00 p.m. at the Neville Public Museum
5. **Public Education Opportunities**
 - a. Good Day Wisconsin – Thursday, March 4th – 4 segments
 - b. Inside Business Media Production – aired March 27th in Madison
 - c. Syble Hopp School
6. **Communications Center Training**
 - a. Suicide / Crisis Intervention – March 3, 4
 - b. MABAS Refresher
 - c. Communication Training Officer Class
 - d. Emergency Medical Dispatch Quality Assurance

Regards,

Shelly Nackers
Interim Director

4/5/10

Brown County Public Safety Committee
April 5, 2010

5

16. Director's Report:

Interim Director, Shelly Nackers, highlighted activities during the last reporting period (attached).

- Computer Aided Dispatch (CAD) System Software Upgrade – The upgrade has been postponed until fall as testing did not go as anticipated
- Radio T-1 Downtime – A T-1 line issue on March 11th resulted in radio operation being moved to back up radios for 5 hours and 40 minutes. AT&T is working on the problem.
- Radio Consultant RFP-GeoComm – A meeting will be set up with the Radio Committee created by the Public Safety Committee.
- National Tele-Communicators Week will be celebrated on Tuesday, April 13th at 4 p.m. at the Neville Public Museum
- Public Education Opportunities
 - March 4 – 4 segments on Good Day Wisconsin
 - March 27th – Inside Business Media Production in Madison
 - Syble Hopp School presentation
- Communications Center Training was held in suicide/crisis intervention, MABAS refresher, communication training officer class, and emergency medical dispatch quality assurance.

Brown County Public Safety Committee
April 5, 2010

6

Motion made by Supervisor Williams and seconded by Supervisor Andrews to receive and place on file. MOTION APPROVED UNANIMOUSLY

Brown County Public Safety Committee
July 7, 2010

8

7. RFP Review Committee Structure and Representatives Totaling 7 Individuals:

- 2 Law Enforcement Representatives
- 2 Fire Agency Representatives
- 1 Public Safety Communications Representative – John Lampkin
- 1 Public Safety Committee / County Board Representative
- 1 Public Safety Committee / County Board or City/Village/Town Administrator or Other Representative

In preparation for the RFP coming to the Public Safety Committee, they needed to include on the agenda discussion regarding a review panel for when the RFP comes back. Nackers explained that anyone involved in the review process will need to be able to devote a large amount of time to this as there is quite a bit of technical information. The revised timeline that was set allows for a four week review period.

Nackers briefly discussed the structure of the panel. Supervisor Nicholson commented that he would feel more comfortable if 'County Board Representative' and 'County Board or City/Village/Town Administrator or Other Representative' were removed as options from this list, leaving Public Safety Committee members as the final two panelists.

County Executive Hinz voiced his concern with striking 'County Board or City/Village/Town Administrator' from the list. He explained that someone, such as Keith Chambers, Pulaski Village President, would be a good addition to this review committee as Pulaski has a unique situation.

Motion made by Supervisor Nicholson and seconded by Supervisor Buckley to strike 'County Board Representative' and 'County Board/City/Village/Town Administrator' from Review Committee Structure. Vote taken. MOTION CARRIED UNANIMOUSLY.

Motion made by Supervisor Kaster, seconded by Supervisor Buckley to approve. MOTION APPROVED UNANIMOUSLY

12. **Budget Status Financial for July 2010:**
Budget was reported to be on track.

Motion made by Supervisor Carpenter, seconded by Supervisor Kaster to receive and place on file. MOTION APPROVED UNANIMOUSLY

13. **Approve RFP for Release (*copy to be provided to committee members*):**
As the RFP is to remain confidential and not discussed in open session, a suggestion was made to approve the RFP contingent on review and approval of the County Board. Supervisor Kaster asked for additional time before giving his approval.

Director of Public Safety Communications, Carl Wery, stated that he is comfortable with the RFP and that it covers the services that are needed. Sheriff Kocken indicated that four members of the review team were present and asked that they be allowed to give general comments.

Motion made by Supervisor Buckley, seconded by Supervisor Kaster to suspend the rules to allow interested parties to speak. MOTION APPROVED UNANIMOUSLY

Chris Hohol – Fire Chief, Village of Bellevue

Stated that during the last month there have been repeated meetings to discuss technical issues and review grammar. He opined that the RFP is at the point where they are ready to get responses from vendors. He finds that it meets all requirements and concerns

Keith Deneys – Brown County Sheriff's Dept.

Spoke to the timeline, stating he is satisfied with the RFP as it is.

Rob Goplin – Green Bay Fire

Jeremy Maroski – Green Bay Police

Agreed with the above comments, indicating that a special meeting could address any minor concerns

Chairman DeWane asked that the RFP be sent to all County Board supervisors for their confidential review so that they are up-to-date and ready to vote at the County Board meeting on September 15th. Any questions should be directed to Mr. Wery.

(Supervisor Nicholson arrived 8:20 p.m.)

Motion made by Supervisor Carpenter, seconded by Supervisor Buckley to return to regular order of business. MOTION APPROVED UNANIMOUSLY

Motion made by Supervisor Nicholson, seconded by Supervisor Buckley to approve contingent on review and approval by the County Board.

Ayes: Buckley, Carpenter, DeWane, Nicholson

Nays: Kaster

MOTION APPROVED

14. **Identify two Public Safety Committee Members who will be participating in the RFP Review Process. (*Referred from August meeting*):**

Chairman DeWane indicated that in a conversation with the County Executive, it was determined that one committee member to participate in the RFP review process will be adequate.

Motion made by Supervisor Nicholson to appoint Dave Kaster as the representative from the Public Safety Committee to participate in the RFP Review Process. Kaster declined.

Motion made by Supervisor Nicholson, seconded by Supervisor Kaster to recommend Supervisor Buckley as the Public Safety Committee member who will participate in the RFP review process.

MOTION APPROVED UNANIMOUSLY

15. **Discussion with Possible Action re: Brown County Code of Ordinances, Chapter 36 – Brown County Public Safety Communications Board. (Held for one month):**

At the request of Supervisor Buckley, Chris Wery addressed the committee regarding a Public Safety Communications Board, which is inactive at the present time. He indicated there is regular contact with users and the necessity of such a board is in question. Discussion by the committee resulted in a request to hold for one month so that staff can review and return with a recommendation.

Supervisor Kaster stated that he would like to see the Board membership change. At this time it is made up of 11 members consisting of a citizen rep, along with representatives of the Brown County Board, the Brown County Fire Chiefs Association, Brown County EMS Council, Ashwaubenon Public Safety, DePere Police or Fire, Green Bay City Council, and Green Bay Mayor or designee. The three public official members or their designees are the Brown County Sheriff, City of Green Police Chief, and City of Green Bay Fire Chief.

Motion made by Supervisor Buckley, seconded by Supervisor Kaster to hold for two months with a request to return with a recommendation. MOTION APPROVED UNANIMOUSLY

16. **Radio Interoperability Project Update by GeoComm. (Held for one month):**
Lex Rutter of GeoComm addressed the committee with a status report. He referred to the final draft of the RFP addressed in #13 above stating that during the last month the package has been reviewed numerous times, opining it is time to move forward. He stated that Brown County will have a more operable system than is being built in other areas of the country. The process has been thorough with discussions with both police and fire, education, and medical communities.
Mr. Rutter indicated he is aware of 3 to 5 vendors who are interested in bidding.

Motion made by Supervisor Kaster, seconded by Supervisor Carpenter to receive and place on file. MOTION APPROVED UNANIMOUSLY

17. **Discussion of Possible Cuts to 2011 Budget (Request from Vice Chair Scray):**

Motion made by Supervisor Buckley, seconded by Supervisor Carpenter to receive and place on file. MOTION APPROVED UNANIMOUSLY